

St. Lawrence Church
585-723-1350
Funeral Liturgy Planning Form

We wish to extend our sincere condolences to you and yours at this time of loss. There is much you can do to personalize the funeral ceremony like choosing readings and hymns. We invite you to involve family members or friends as gift bearers, Lectors, etc.. We will provide you with a copy of the passages the Church prescribes for funeral services. Please choose the Scripture readings that speak to your heart.

Funeral Liturgy for (Name): _____

More commonly known as: _____

Home Address: _____

City: _____ **State:** _____ **Zip:** _____

Date of Birth: _____ **Date of Death:** _____ **Age:** _____

Next of Kin (Name/Relationship): _____

Funeral Home: _____ **Phone:** _____

Contact: _____

Calling Hours: _____

Family Contact (Name/Relationship): _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____

Funeral Liturgy Date: _____ **Time:** _____ **AM / PM**

Casket: _____ **Urn:** _____ **Memorial Mass:** _____ **Liturgy of the Word:** _____

Place of Burial/Entombment: _____

Order of Worship

Placing of the Pall: In memory of the baptismal garment, a large white cloth or pall (available at the church) is placed on the casket. Please indicate who will place the pall:

Family members or friends ____ - OR - Funeral director ____

First Reading: # _____ Chapter & Verse _____

Proclaimed by: _____

Relationship: _____

Responsorial Psalm#: _____ Response: _____

Sung: ____ Spoken: ____

Second Reading: # _____ Chapter & Verse _____

Proclaimed by: _____

Relationship: _____

Gospel: Chosen and Proclaimed by the Priest or Deacon

Homily: Priest or Deacon

Prayers of the Faithful: _____

Led by: _____ (one person)

Relationship: _____

If you would prefer the parish staff to choose and proclaim the readings, intercessory prayers, and music, please check here []

Please note a copy of the readings and prayers is supplied to the readers for practice only. The readers should not take the copy up to the lectern with them. A duplicate copy of the reading will be in a binder on the lectern for the readers to use.

Preparation of the Gifts: Two to four people may bring the gifts to the Presider, this is done after the Prayers of the Faithful. The bread and wine are on a table in the front of church.

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Name: _____ Relationship: _____

Musical selections: (Number & Title)

Entrance Hymn: _____

Preparation of the Gifts: _____

Communion Song: _____

Recessional Hymn: _____

Words of Remembrance (Optional)

Words of Remembrance are not required, but if permitted by the pastor/administrator, take place in this order of preference:

1. at the Funeral Parlor;
2. at a reception following the Funeral Mass;
3. at the conclusion of the Rite of Committal at the cemetery;
4. at the Funeral Liturgy Following the opening prayer. A family member or friend may offer Words of Remembrance about the deceased. Ordinarily one person offering a few short remarks is allowed (3 –4 minutes). Please see parish guidelines.

Name: _____

Relationship: _____

Please list any announcements (i.e. reception following burial) you would like made at the end of the service.

Please answer the following questions to assist the homilist in his preparations:

Name of Spouse, years married, children's name, number of grandchildren, and number of great grandchildren.

What personal traits of the deceased will you miss most? Why?

Describe from your experience the ordinary ways that deceased lived their faith, hope and love?

If you could describe your loved one with one word or phrase, what would you say?

Other information (family, job, career, hobbies, interests, etc.):

Please return this information sheet to the St. Lawrence Church parish office two days before the funeral. If this is problematic, please contact the parish office.